



**TUITION AGREEMENT
2018-2019**

Parents,

Our preschool utilizes a TUITION AGREEMENT to help families clarify their financial commitment to our program. Timely payment is essential for us to meet our payroll obligations and operating expenses. This completed form should be returned to the Ark with your registration forms or with the first month's tuition payment on August 1, 2018. If you have questions, please do not hesitate to contact me.

Thank you,
Christy Mayhew, Director

I, _____, understand that my child, _____, is enrolled in the Ark Children's Center at Gateway Community Church for the 2018-2019 school year. I understand and agree that:

- Tuition is to be paid in a timely manner, one month in advance, and is late if payment is made after the tenth of the previous month. I understand that a \$25.00 late penalty will be added to my payment if it is received after the tenth.
- Tuition is based on an annual amount, divided into nine equal monthly payments due on the first of the month beginning August 1, 2018, with the last payment due April 1, 2019.
- Monthly tuition is not based on my child's attendance, but must be paid in full regardless of his/her absence, vacation, holidays, inclement weather, etc.
- A thirty (30) day written notice is required if I withdraw my child. Any tuition refund will be forfeited if a thirty day notice is not given.

For 2018-2019, my child is enrolled in:

_____ TTH - \$210 per month

_____ MWF - \$270 per month

_____ M-F - \$370 per month

_____ Kindergarten - \$375 per month

(Reminder: Sibling discount of 10% given on the lower tuition amount if more than one child per family is enrolled.)

I have read and agree to the above stated terms of enrollment.

Signature _____ Date _____